



**CALIFORNIA LANDSCAPE CONTRACTORS ASSOCIATION
UNLICENSED OPERATOR TASK FORCE
PERMIT OFFICE QUESTIONNAIRE**

taskforce@clcasfba.org

CITY	DATE	
COUNTY	CONTACT	
OFFICE:	<input type="checkbox"/> Planning	<input type="checkbox"/> Public Works
	<input type="checkbox"/> Building	<input type="checkbox"/> Code Enforcement
LICENCED CONTRACTORS PERMIT REQUIREMENTS		
<input type="checkbox"/> Design/Plans	<input type="checkbox"/> Workers Compensation Certificate	
<input type="checkbox"/> Architectural Design Review	<input type="checkbox"/> Liability Insurance Certificate	
<input type="checkbox"/> C-27 Contractors License	<input type="checkbox"/> No Employees Designation	
<input type="checkbox"/> City Business License	<input type="checkbox"/> _____	
Is Contractor information verified?	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Permit Types:	<input type="checkbox"/> Demolition	<input type="checkbox"/> General Building/Landscaping
	<input type="checkbox"/> Grading	<input type="checkbox"/> Encroachment
	<input type="checkbox"/> Electrical	<input type="checkbox"/> _____
	<input type="checkbox"/> Plumbing	<input type="checkbox"/> _____
Is there a dedicated Code Enforcement office(r)?	<input type="checkbox"/> Yes	
If yes, _____	<input type="checkbox"/> No	
Name		
Does Code Enforcement investigate Unlicensed Operator activity?	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Are Unlicensed Operators a problem?	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Are fines levied against Contractors that perform work without acquiring permits?	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Are fines levied against Unlicensed Operators working with or without permits?	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Fines:	<input type="checkbox"/> Working without a permit	\$ _____
	<input type="checkbox"/> Working without a Contractors License	\$ _____
	<input type="checkbox"/> Working without Liability Insurance	\$ _____
	<input type="checkbox"/> Employers without Workers Compensation Insurance	\$ _____



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HOMEOWNER PERMIT REQUIREMENTS

- | | |
|--|---|
| <input type="checkbox"/> Design/Plans | <input type="checkbox"/> Workers Compensation Certificate |
| <input type="checkbox"/> Architectural Design Review | <input type="checkbox"/> Liability Insurance Certificate |
| <input type="checkbox"/> C-27 Contractors License | <input type="checkbox"/> No Employees Designation |
| <input type="checkbox"/> City Business License | <input type="checkbox"/> _____ |

Are homeowners provided notice pursuant to Health and Safety Code Sec. 19830-19832?

Yes
 No

Is Homeowner information verified?

Yes
 No

Do building inspectors or code enforcement officers check the status of workers on the jobsites with or without a complaint of unlicensed activity?

Yes
 No

Does the city offer any homeowner education regarding hiring only licensed contractors?

Yes
 No

May we provide CLCA and CSLB literature for homeowner education?

Yes
 No

- | | |
|--|--|
| <input type="checkbox"/> OPERATION HELPING HAND | <input type="checkbox"/> HOW TO HIRE A LANDSCAPE CONTRACTOR |
| <input type="checkbox"/> S.W.I.F.T. HOT LEAD REFERRAL FORM | <input type="checkbox"/> 10 TIPS FOR MAKING SURE YOUR CONTRACTOR MEASURES UP |
| <input type="checkbox"/> CHOOSING THE RIGHT LANDSCAPER | |

Do you have suggestions for how CLCA might best educate homeowners on the benefits of hiring licensed landscape contractors?

Do you have suggestions for how CLCA might best benefit your citizens?

Do you have suggestions for how CLCA might best benefit your Town?