

**CLCA BOARD MEETING**  
**February 28, 2008**  
**Board of Directors Minutes**

The meeting was called to order at 5:39 p.m.

**Roll Call**

Kevin Burns, Rick Camin, Craig Rapp, Ryan Marlinghaus, Jim Link, Nanci Wilborn, Charlene Ott, Mary Cohen, Jesse Running, Michael Gladden, Astrid Gaiser, and were present.

**Minutes**

The minutes from the January 2008 board meeting were approved with corrections. **A motion was made by Kevin Burns and seconded by Nanci Wilborn to approve the January 2008 minutes. The motion passed.**

**Treasurer's Report**

Rick Camin presented the January 2008 Treasurer's Report. **A motion was made by Kevin Burns and seconded by Mary Cohen to approve the Treasury Report. The motion passed.**

**New Business**

**San Francisco Flower and Garden Show**

Craig Rapp recognized Astrid Gaiser for the hard work she has been putting in on the CLCA booth at the San Francisco Flower and Garden Show. Astrid gave a brief explanation of this year's design. Sam Whitney has agreed to loan the chapter a flat screen monitor to display members' projects. Marc Von Dohren has agreed to construct the deck for the booth. Jeff Sheehan will deliver the booth to the Cow Palace. Craig Rapp, Jim Link and Astrid Gaiser will assemble it at the show. Astrid called for volunteers to help build the booth as well as fill time-slots during the show.

**Small Project Data Base**

Kevin Burns has a list of people interested in being included in a Small Project Data Base; both contractors and designers. However, he does not have the skills or the time to develop the data base. He wonders if the APLD might be willing to run with the project.

### **Membership**

Craig Rapp is interested in improving membership by strengthening committees and introducing newest members to the CLCA. Craig likes a suggestion to involve new members in the CLCA by taking them to coffee or attending committee meetings. The goal is to engage them so they might commit to CLCA. Craig suggests highlighting new members in the Bay Breeze. Charlene Ott suggests spending more time with new members at the dinner meetings, introducing them around to other members. She also likes the idea of write ups in Bay Breeze.

### **Garden Tour**

Charlene Ott volunteered to be Committee Chair for the Garden Tour.

### **Board Member Binders**

Kevin Burns has sent out electronic copies of the binders. He will provide hard copies to those who prefer that format.

## **COMMITTEE REPORTS**

### **Membership**

Rick Camin announced nine new members have joined our chapter. Five are students, 3 are regular members and 1 new affiliate. Membership night is approaching soon. Invitations to all C-27 contractors in our region will be mailed out. Rick will invite some state reps. He will recognize CLT's and Women's Auxiliary at Membership Night. Mary Cohen will discuss Auxiliary and scholarships.

### **Education**

Ryan Marlinghaus will be talking at Bay Friendly on Friday, February 29, 2008. He will mention the CLCA in his talk. The topic will be "Sustainability in Landscaping". The next CLCA education seminar will be held at Foothill College on Saturday, March 29, 2008. The topic will be Water Conservation. Craig thanked Ryan for his hard work on the Education Committee.

### **Partners for Success**

Craig Rapp reported Constance Cook has collected \$17,000.00 toward Partners for Success. She has \$11,000.00 to go. Constance will line up 20 sponsors for the Garden Tour. Kevin Burns would like approach Partners for Success sponsors to see if they might contribute to a Casino Night at Peninsula Garden Supplies.

### **Awards**

Craig Rapp asked if members have any "work in progress" construction photos to be included in the slide show at the Awards Banquet. Also, State Awards may be changed

to streamline the program. There would be one application for both state and chapter competitions.

### **Bay Breeze**

Craig Rapp said Jerrie Beard got the Bay Breeze out early this month. He asked for articles from board members to be included in the Bay Breeze. Kevin would like to see Craig and Jill proof read the newsletter after Jerrie formats it in its final form to reduce errors and/or changes in the formatting process. Craig said committee chairs could include single page informational inserts in issues of Bay Breeze.

### **Auxiliary**

Mary Cohen reports the February, 12 2008, Auxiliary Meeting went well. There was discussion about contributions the three local community colleges. Funds go to College of San Mateo, City College of San Francisco and Foothill College. The College of San Mateo has not been active with the CLCA, yet still receives funding. The feeling of the Auxiliary members is that funding might be better spent elsewhere. Mission College could be a better recipient of funds.

The Auxiliary is looking for fun social activities for brining members together and attracting other members.

There will be an Auxiliary Fund Raiser on October 9, 2008. It will be a "Chinese Auction" where members bring gift wrapped presents to be auctioned off. Serious and gag gifts are welcome.

September 14, 2008 is slated for the Chapter Picnic.

### **Chapter Events**

Kevin Burns is working on the March dinner meeting which will be held at the Cow Palace during the San Francisco Flower and Garden Show. We will be allowed on the floor of the show after the public has exited.

The April dinner meeting will be Membership Night. The May event will possibly be a casino night. Awards Night will be in June. Installation Night will be in November. Craig would like to see another location found for Installation Night.

### **Chapter Project**

The Chapter Project has been selected for installation on Saturday, April 26, 2008. The project is at "Achievekids" at 3860 Middlefield Road, Palo Alto. Acievekids is a non-profit organization that offers individualized programs and services for children with

special needs. Linn Winterbotham has done the design. The work will be completed in one day. The site can accommodate up to 25 workers.

### **Golf Tournament**

Nanci Wilborn has selected Spring Valley Golf Course for the Golf Tournament.

### **APLD Liaison – Association of Professional Landscape Designers**

Astrid talked about an issue that arose on an APLD Yahoo! group. A designer had recommended an unlicensed contractor and was corrected by more experienced designers at once, but the issue had to be addressed. This led to a discussion between the heads of the national APLD and the state CLCA. The result of this discussion was that APLD has put together a committee that will issue a nation-wide as well as state-specific position statement. The position statement will state that APLD does not recommend unlicensed contractors and that APLD follows state laws.

### **The meeting was adjourned at 7:46.**

Corrections to the January 24, 2008 Board Meeting Minutes are as follows:

- Sean Kenny of *Fresco* Frames was speaker at January Dinner Meeting.
- Barry Cohen *was* present at meeting.
- Terry *Lyngso* will discuss organic tea at Foothill College.
- The APLD meets the 4<sup>th</sup> *Wednesday* of each month.